

Liffey Partnership Education Resource Fund 2026	
Criteria (Please tick ✓):	
I live in the catchment area (Ballyfermot or Chapelizod)	
The course provider I have chosen is a public college (not a private provider)	
I am currently enrolled in or progressing through, an accredited course at level 5 to 9 on the National Framework of Qualifications.	
If you are entering 1st year of an apprenticeship, you are welcome to apply	
My household income is under €70,000 for 2025	
I am registered with Liffey Partnership	

Incomplete applications cannot be considered and will be returned for completion.

Required Documentation To be submitted with application

For any student receiving a SUSI award

Please submit full 3-page document including Self Assessed Reckonable statement **ONLY**

For students NOT receiving SUSI

If over 23 (or under 23 and living independently) - Including spouse or partner's income if cohabiting

Statement of Liability (P21) 2025 if working (available from Revenue.ie)

and/or

Statement of Social Welfare Income 2025 (available from Intreo office)

If under 23 and living with parents/guardians:

Statement of Liability (P21) 2025 for all parents/guardians if working

and/or

Statement of Accounts if parent(s) are self-employed

and/or

Statement of Social Welfare Income 2025 (available from Intreo office)

All recipients must submit previous year exam results, a student card or course/apprenticeship registration letter - once the course has started.

Personal Details (Please complete all sections)	
Name:	
Address:	
Term Time Address: (If different)	
Date of Birth:	
Phone No:	
Gender:	
Email:	

Income Details:	
Please tick ✓ the relevant box which describes your status:	
Dependent student: aged 17-23 living with and dependent on Parents/Guardians' income	
Independent student: living independently and not dependent on your family's income (applicant must provide proof of independent living – utility bill in applicant's name)	
Mature Student: Over 23 years living in parents'/guardians' household	
Total household income for 2025 (social welfare/revenue) € _____	

How many people are living in your home? (Please fill all boxes below with a number)	
Adults (your parent/guardian/partner):	
Children/Dependents 18yrs+ (including your children or brothers/sisters):	
Children/Dependents Under 18yrs (including your children or brothers/sisters):	
Total number of people in the household: (including yourself)	

Course Details (Please give as much detail as possible)

Course/apprenticeship title:

College:

Duration of course:

Level of course:

What year are you going into in Autumn 2026:¹

Full or part-time:

What career/occupation are you seeking?

How will this course help you achieve the above?

How are you funding your course (Please tick ✓ all the options below that apply to you)

Back to Education Allowance

No funding

SUSI

Savings

Other, e.g: credit union/bank loan (Please state)

Previous Education:²

Highest level of educational qualification you have been awarded (please tick):

Primary School

Inter/Junior Cert

Leaving Cert Applied

Leaving Cert

NFQ Level 5/6

NFQ Level 7

NFQ Level 8

NFQ Level 9

Apprenticeship

Previous Course Title:

Year of Course:

Other Education (including courses started but not completed - certified or QQI)

¹ Please submit previous year results

² Priority will be given to those seeking to acquire qualifications higher than their current level of qualification.

Have you received funding from Liffey Partnership before?

Yes (please provide details of course & amount received)	
No	

Please state how much money you require from the Education Resource fund under the following categories:

Travel costs (leap card top up, train tickets or Luas tickets)	€
Course books/IT equipment	€
Fees contribution	€

Other materials needed (Please give as much detail as possible)

Expected costs (maximum €800) € _____

***Please note that any drawdown of the Education Resource fund granted by Liffey Partnership can only be done on the production of valid in-date receipts within 2026.**

*** We do not refund items bought online. Approved items must be purchased in-person with the original printed receipt submitted to Liffey Partnership.**

This image shows a full page of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page, typical of notebook or legal stationery. There are no margins, text, or other markings on the page.

Data Consent and Declaration:

Data Consent:

Liffey Partnership (LP) provides support to individuals under a variety of programmes and funding sources. LP's funders require us to collect information on the people we work with so that we know more about them and the supports they may need. We store this information on paper forms and on various electronic databases relevant to the services you receive. The information you provide us with will be held for a maximum of seven years from when you are last in contact with us. The information we record about our clients is used for five main purposes which are outlined in section 5 of the confidentiality and data protection statement (overleaf). The information we record about our clients is used for five main purposes:

1. To establish if you are eligible for the services we offer.
2. To review how we supported you to ensure you received the best possible service.
3. To share your information with other service providers (e.g. contacting a potential employer or making an appointment with another service). This will only be done where relevant to your personal action plan or as part of shared care planning and with your prior agreement.
4. To produce statistics which help us review and plan our services.
5. Your data may be reviewed by our funders as part of a programme audit.

I understand that LP will record, store, and share my information and the information provided by me will not be disclosed otherwise than in accordance with the law. I have received a copy of the LP Confidentiality & Data Protection Statement which I understand. I have given my consent for LP to store personal and sensitive data for the purpose of my resource fund application. I understand that I can refuse or withdraw my consent to provide sensitive information and for future contact if I wish and this will not affect the service I receive.

Declaration and Signature:

I hereby declare that the above information, in applying for the Education Access Fund 2026 is true and correct to the best of my knowledge. Furthermore, I give permission to allow additional information of relevance to this application to be sought from, or shared with, others as appropriate.

Signed

Date

Please return in person to Liffey Partnership, 4 Drumfinn Park, Ballyfermot.

Closing Date is Monday 14th September 2026 at 5pm

**If you have any queries, please contact Sarah Bowes on 01 623 5612
sbowes@liffeypartnership.ie**

How your Education Resource fund is assessed

Successful applicants will be decided upon the basis of whether they are high, middle, or low priority.

- **High Priority:** You are receiving no financial support or just the SUSI maintenance grant and the parental/guardian's income is social welfare assistance. Households on low income.
- **Middle priority:** You are living independently and receiving financial support through the Back to Education Allowance.
- **Low priority:** Those outside the above categories

****Priority will be given to households with a greater number of dependents relevant to the categories outlined above. All other applications will be considered if funding is available****

****Successful applications in previous years are not a guarantee of funding due to changing budgets and application levels*.***

Education Resource fund application form guidelines

Please read the eligibility criteria to ensure that you are eligible to apply.

Dependent Students (under 23 and living with parents/guardians) you must provide the following:

Proof of address and proof of income for applicant (if you have an income) and parents'/guardians' income e.g.

- SUSI Statement of Household Income Full Document (or)
- 2025 social welfare statement for income for social welfare recipients (or)
- Statement of Liability (P21) for 2025 if you or your parents were employed in 2025 (can be requested at www.revenue.ie)

Independent Students (living outside the family home) you must provide the following:

Proof of Address and you must provide evidence that you are living independently and documents relating to income – this can be:

- A utility bill in your own name or if the bills in the household are in your spouse's name, please provide your marriage certificate with the utility bill.
- A letter confirming your address is registered with the PRTB (Private Residential Tenancies Board) / A Local Authority lease agreement/ Rental Accommodation Scheme (RAS) / letter confirming the receipt and period of rent or mortgage supplement/ an official document posted to you at this address, for example, a letter from Social Welfare confirming rent allowance.

Proof of Income

As an independent student you will be assessed under your own and your spouse, civil partner, or co-habitants' income in determining your eligibility for funding.

- SUSI Statement of Household Income (or)
- 2025 social welfare statement for income for social welfare recipients (and/or)
- Statement of Liability (P21) for 2025, if you or your spouse were employed in 2025 (can be requested at www.revenue.ie)

For those aged over 23 and living with parents/guardians

- Proof of address within Ballyfermot / Chapelizod

As a mature student you will be assessed under your own and your spouse, civil partner, or co-habitants' income in determining your eligibility for funding.

- SUSI Statement of Household Income (or)
- 2025 social welfare statement for income for yourself and your spouse (if applicable) (and/or)
- Statement of Liability (P21) for 2025, if you or your spouse were employed in 2025 (can be requested at www.revenue.ie)

For ALL applicants

- Proof of address & income is required for all applicants to the Education Resource Fund.
- Course Letter of Registration or results of previous year if progressing (or) Valid Student Card
- If you have a letter of registration or student card, you should submit a copy with your application. If you do not yet have these documents, we will accept a copy of your student card when you sign your funding agreement (if successful). No funding will be issued without a valid student card or letter of registration/statement of results from previous year)
- We do not refund items bought online. Approved items must be purchased in-person with the original printed receipt submitted to Liffey Partnership.

*****PLEASE NOTE - That due to limited funding, we may not be able to support every application. Each one will be carefully and fairly considered according to the above criteria. *****